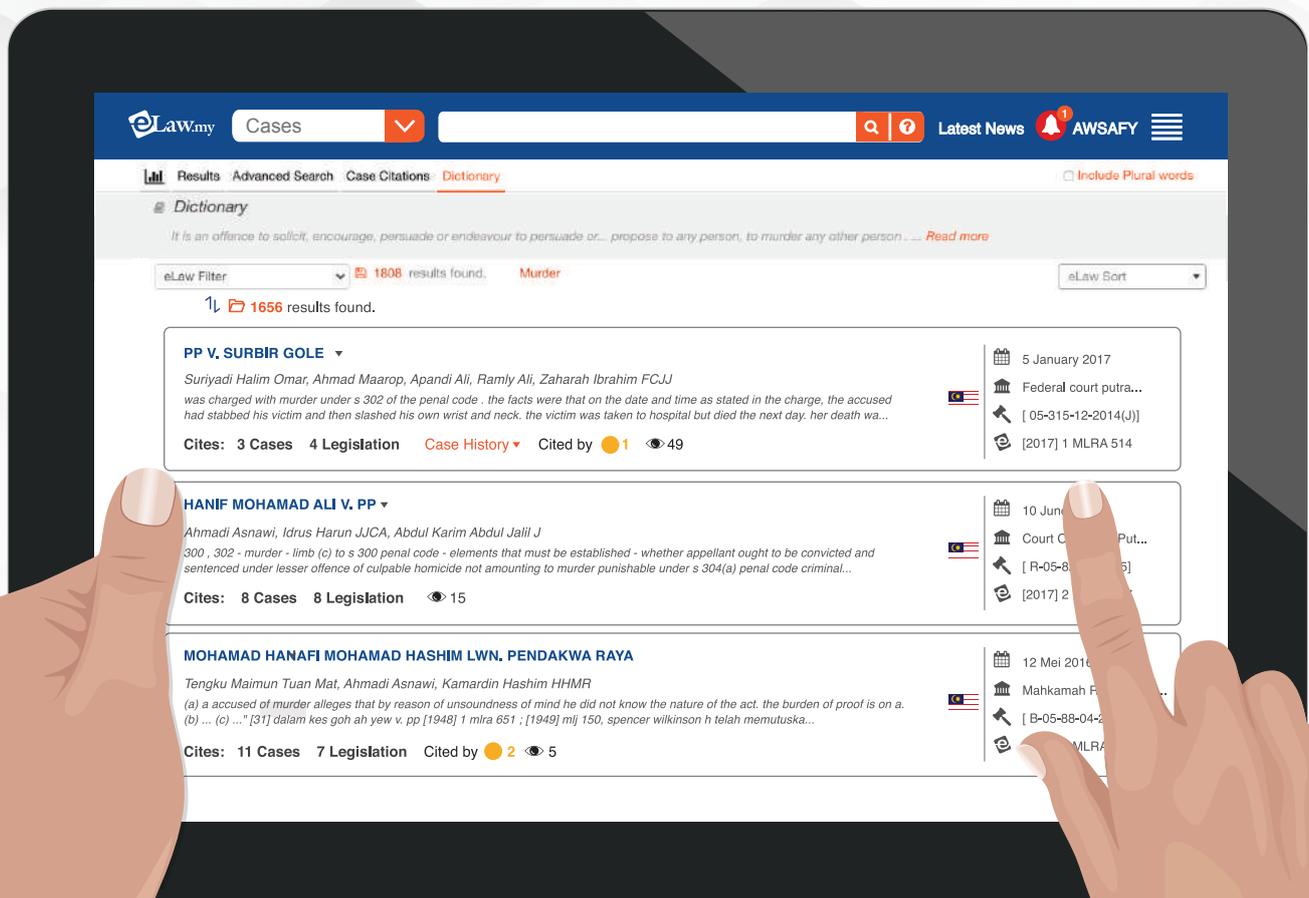


eLaw

# User Guide



## Introduction

**e-Law.my is Malaysia’s database of court judgements and legislation, that can be cross-searched and mined by a feature-rich and user-friendly search engine-clearly the most efficient search tool for busy legal professionals like you.**

Log in to eLaw via the url: [www.elaw.my](http://www.elaw.my) [sign in](#)

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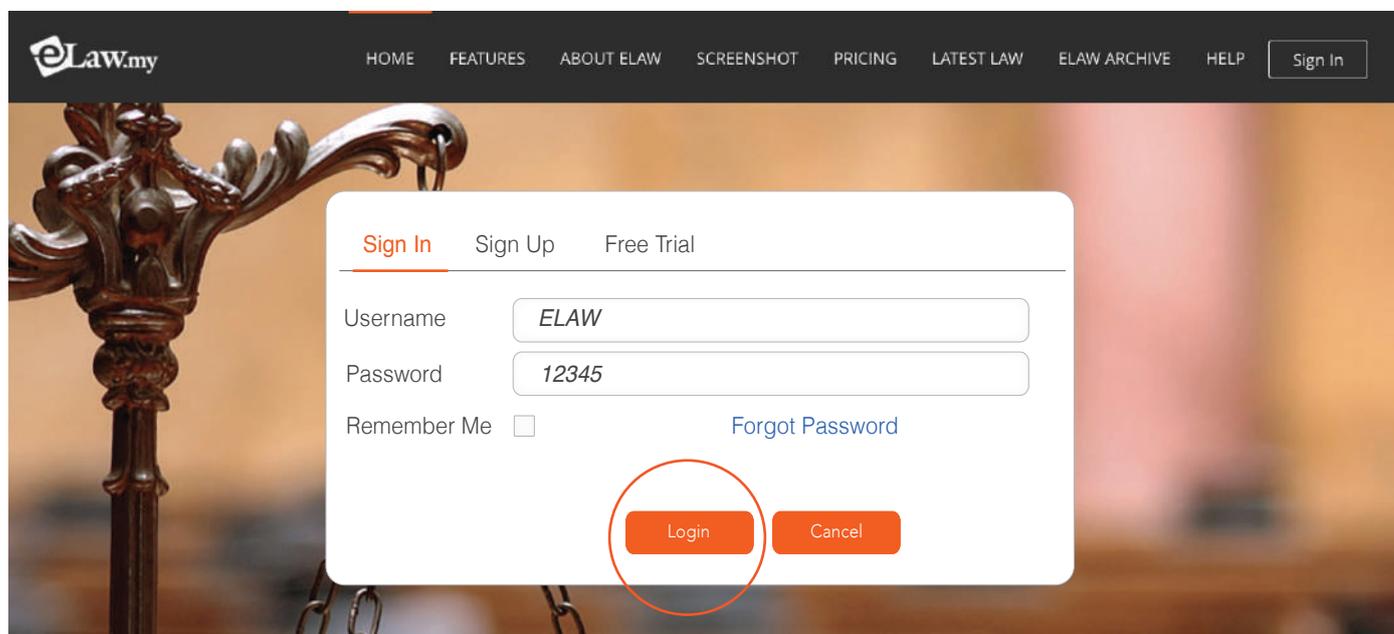
### 8. myBriefcase ..... 23

## 1. Login Page

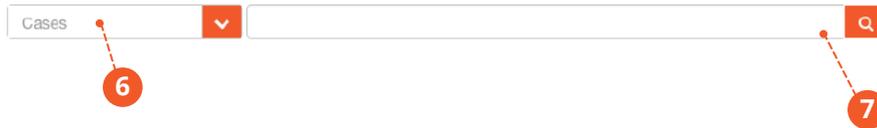
**Step 1:** Go to Sign in



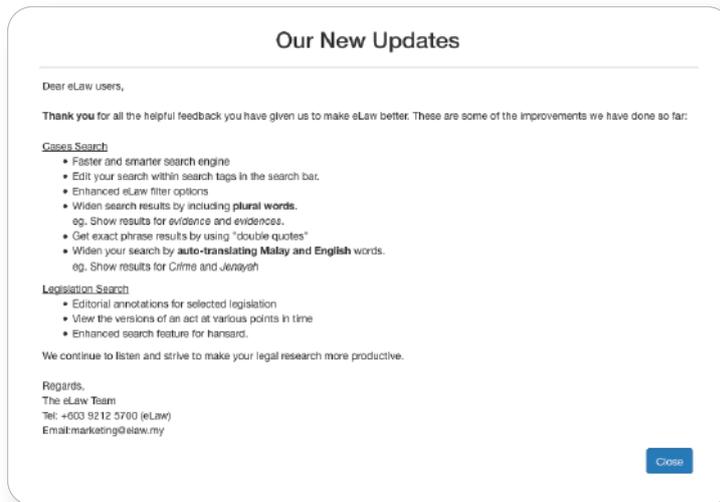
**Step 2:** Enter your *Username* and *Password* and *Login*



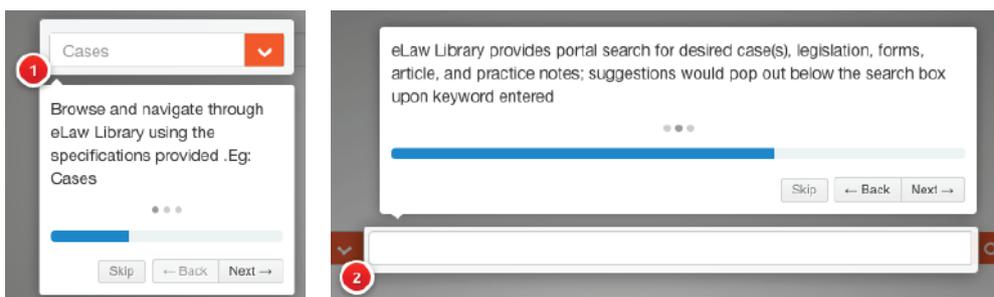
# Welcome Page



**1 Our New Updates:** We are listening to valuable feedback from our customers and working round the clock to improve eLaw.

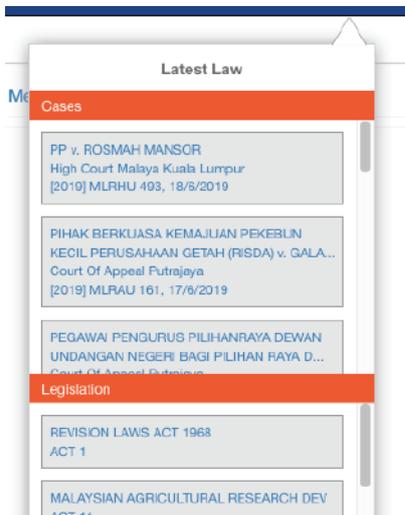


**2 Help:** Simple pointers to guide you along across every module.



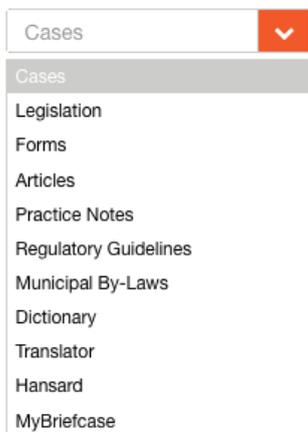
**3 Inbox:** eLaw has a Chat facility that will allow users to message our customer relations team directly on any queries. Replies will be found in Inbox

**4 Latest News:** Get updated on the latest cases from the courts, as well as new and amended legislation



**5 User Account:** Account details such as subscription period can be found here.

**6 Start Searching:** Search within any of the databases and modules in eLaw



**7 Search Engine:** Just choose the menu and key in any keyword that you want to search in search engine and all the information related will appear.



## 2. Cases

### Smart Case Search

Selecting **Cases** will bring you to the following:

eLaw Search Box allows you to:

- 2.1) Key in a word and press Enter or Search. Eg Murder. Upon viewing the results, Murder will appear in a bordered Search Text.



- 2.2) Type in as many Search Texts as you want. So, you can keep refining your search to get your desired results.



- 2.3) Edit any Search Text. Just type on any word to edit the search.



- 2.4) Remove a search text by clicking x



- 2.5) View the search parameters and criteria to keep track of your search options.



- 2.6) By default, just typing out a search phrase eg Judicial Review, will give you results of the exact phrase first. Alternatively, users may use quotation marks "eg. "Judicial Review".



2.7) Search by using + and - to refine results. eg. murder + gun - knife will give the results for cases with the words murder and gun in them, but will not include results with the word knife.



★ 2.8) Search using Citation

There are 2 ways to search by citation

Option a) Type directly into the Search Box in either of the following formats:

- (i) Journal Year Volume Page eg MLRA 2016 4 538
- (ii) [Year] Volume Journal Page eg [2016] 4 MLRA 538



Option b) Click on Case Citations



- a) You can choose the citation from our following reported journals:
  - **MLRA** – Malaysian Law Review Appellate Court (Cases from Court of Appeal and Federal Court)
  - **MLRH** - Malaysian Law Review High Court (Cases from the High Court)
  - **MELR** - Malaysian Employment Law Review  
(Cases from the Industrial Court and employment-related cases from the superior courts)
  - **SSLR** – Sabah Sarawak Law Review (Cases from the High Court of Sabah and Sarawak)
  - **Others** – Key in citations from other local publishers. eLaw will extract The Legal Review’s version of the judgment that corresponds to the keyed in citation.
- b) Key in Year of the citation (if any)
- c) Key in Volume of the citation (if any)
- d) Key in Page of the citation (if any)

★ Unique feature of eLaw

★2.9) Advanced Search: This allows users to further refine their research based on specific criteria such as Judge Name, Legislation Referred and Judgment Year.

Without word(s): Eg Knife; Gun

**Example:**

Legislation Referred: Employment Act  
 Judge: Arifin Zakaria  
 Court: Federal Court

**Users may select as follows:**

- Applied/Appealed/Followed
- Distinguished
- Not Followed\Overruled

**Need additional guidance?**

Every module in eLaw has a Help icon should you need additional assistance. Otherwise please feel free to call us at xxxxxxxx.

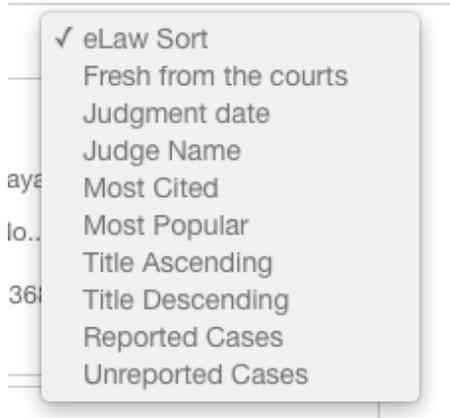
**Cases Search Result Page**

1 Search Box: Further refine your search by typing in additional keywords that will filter your results to what you are really looking for.

2 Advanced Search

★3 Include Plural Words: eLaw can provide results for plural words as well. Example: Keying in the word Child will give you the results for Child and Children.

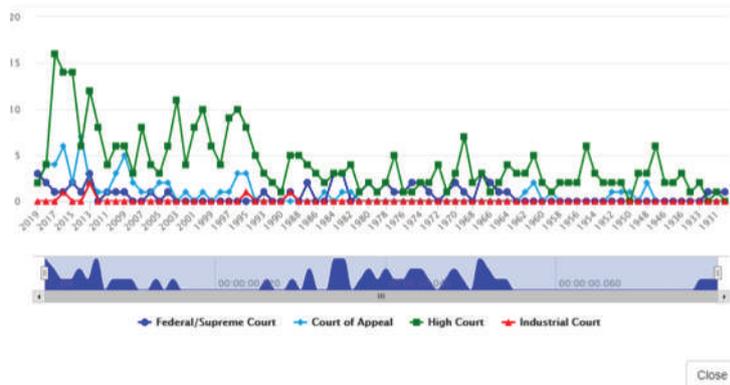
4 eLaw Sort: The cases can be sorted based on the following criteria:



- ★ ✓ **Fresh from the courts:** Some judgments may be dated sometime ago (eg 6 months ago) but has just been released for dissemination by the courts.
- ✓ **Judge name:** Results will appear with judges names' sorted alphabetically A-Z.
- ★ ✓ **Most cited:** Sort by cases that have been most referred by other cases.
- ★ ✓ **Most popular:** Sort by cases that have been most often read by eLaw users
- ✓ **Title Ascending/Descending:** Sort by Judgment Title alphabetically.
- ✓ **Reported/Unreported cases:** Sort by Reported/Unreported cases appearing first.

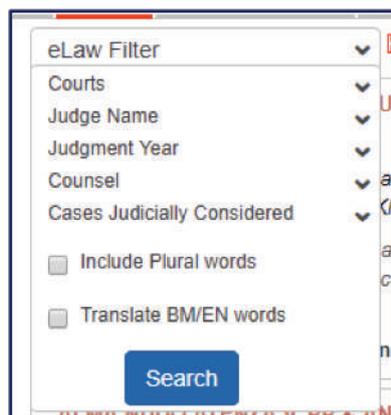
★ 5 Analytics Diagram: This interactive diagram illustrates the number of cases from the various courts through the years.

Click on the coloured graphs to add/remove a particular court. Eg Click on the green graph to remove High Court cases from the results.



6 eLaw Filter: This allows your results to be filtered by you being more precise with what you want. Example:

- Choose only High Court cases.
- Choose only cases by Arifin Zakaria
- Choose only cases from 2015-2019
- Choose only overruled cases



★ Unique feature of eLaw

7 Case History: This will show the progression of the case through the various courts. Eg, a Federal Court case should have corresponding Court of Appeal and High Court cases.

**JRI RESOURCES SDN BHD V. KUWAIT FINANCE HOUSE (MALAYSIA) BERHAD; PRESIDENT OF ASSOCIATION OF ISLAMIC.....**

Richard Malanjum CJ, Ahmad Maarop PCA, Zaharah Ibrahim CJM, David Wong Dak Wah CJSS, Ramly Ali, Azahar Mohamed, Alizatul Khair Osman Khairuddin, Mohd Zawawi Salleh FCJJ, Idrus Harun JCA

money, a trial for **murder**, and the appointment of a Federal Judge are instances. Other matters may be subject to a no a priori exclusive delimitation, but may be capable of assignment by Parliament in its discretion to more than one branch of Government. Rules of evi...

Cites: 28 Cases 28 Legislation **Case History** ▼

High Court Malaya Shah Alam : [2016] MLRHU 1212

10 April 2019  
Federal Court Putrajay...  
[Civil Appeal No: ...]  
[2019] 3 MLRA 87

8 a) Cites: This will indicate the number of cases and legislation which is contained in that case.

**AHMAD BOHARI MOHAMAD NOOR & ANOR V. PP & ANOTHER APPEALS** ▼

Mohtarudin Baki, Abdul Karim Abdul Jalil, Stephen Chung Hian Guan JJCA

...ly charged for an offence for **murder** under s 302 of the Penal Code. After calling seven witnesses,... ..nd that SP7 saw him putting a **gun**-shaped lighter to the head of the deceased. It was submitted that ...acts and circumstances, there was no reason for us to interfere with the sentence imposed by the learned trial judge against the 1st and 2nd accused.

Cites: 6 Cases 4 Legislation **Case History** ▼

★ b) Cited by: This indicates the number of other cases that refer to this case. A high number of cases here usually indicates a landmark judgment with important points of law.

**PUBLIC PROSECUTOR V. MANSOR MD RASHID & ANOR** ▼

Chong Siew Fai CJSS, Peh Swee Chin, Mohamed Dzaidin FCJJ

...ondent to the 1st respondent, **Mansor**, PW9 further testified that on this occasion he also saw an uni...gh Court at Taiping before the same trial Judge for continuation of the trial and the two respondents be called to enter upon their defence. Both resp

Case History ▼ **Cited by** +1 171 -1

The number of cases are usually treatment coloured in Green, Orange or Red.  
Green: Applied / Appealed / Followed  
Orange: Just an ordinary case referral  
Red: Distinguished / Not Followed / Overruled

Applied/Appealed/ Followed   Referred Cases   Distinguished/ Not Followed/ Overruled

9 Popularity index: This reflects how popularly read this case is by eLaw users.

10 Cases sneak preview: Click on the arrow to show you a brief about the case, before you decide to read the whole judgment.

The screenshot shows the eLaw.my search interface. The search term 'murder' is entered. The results list several cases. The top result is 'JRI RESOURCES SDN BHD v. KUWAIT FINANCE HOUSE (MALAYSIA) BERHAD; PRESIDENT OF ASSOCIATION OF ISLAMIC BANKING INSTITUTIONS MALAYSIA & ANOR INTERVENERS'. A red dashed box highlights the 'Cited by' section of this case, which shows '+1' in green, '171' in orange, and '-1' in red. Below this, the 'Cited by' section lists several other cases with their respective counts and colors.

★ Unique feature of eLaw

## Case Display

1 Judgment/Headnote: Click here to see the Judgment or the Headnote

2 Cites: This will indicate the number of cases and legislation which is contained in that case.

Cited by: This indicates the number of other cases that refer to this case. A high number of cases here usually indicates a landmark judgment with important points of law.

The number of cases are usually treatment coloured in Green, Orange or Red.

Green: Applied / Appealed / Followed

Orange: Just an ordinary case referral

Red: Distinguished / Not Followed / Overruled

Applied/Appealed/ Followed

Referred Cases

Distinguished/ Not Followed/ Overruled

3 Notes: When you are in the midst of doing a case reference, just highlight the word/paragraph, right click and "Create Note/Search in or Copy with Cite" shall appear. Save the case in your own folder in My Briefcase and it will save your notes!

4 Case Attributes: This function shows information regarding the entities, person, organization, country, etc of the case

The screenshot shows a sidebar on the left titled 'Entities' with a search icon. It lists various categories: City (Oxford), Company (Gordon Smith Ag, Honda, Kia, Kentucky Fried Chicken), Country (Singapore), Facility (Privy Council, Federal Court), and Industry Term (transportation, later chemical analysis). The main area displays the 'JUDGMENT' for 'Gopal Sri Ram ]CA: (Oral)'. It contains five numbered paragraphs of text, with the first paragraph starting with '[1] There are two appeals before us. Both relate to the same subject matter...'

5 Share via Social Media: The case can be shared via various social media apps

6 PDF version: All >80,000 judgments in e-Law are in PDF versions that are able to be printed and submitted in court.

7 Paragraph Analytics: This indicates the paragraphs that are most cited by other cases. The darker blue indicates more cases.

8 Tools menu: Click this and you can easy to download, email, print and save the case to the MyBriefcase. You also can use the dual-language dictionary in tools menu to find any legal term.

The screenshot shows a legal case page for 'LEE ING CHIN & ORS v. GAN YOON CHIN & ANOR [2003] 1 MLRA 95'. The page includes a 'Headnote' section with several paragraphs of text. A vertical bar on the left side of the text is color-coded in shades of blue, representing the 'Paragraph Analytics' feature. A callout box with an orange background and white text points to this bar, stating: 'Paragraph Analytics This indicates the paragraphs that are most cited by other cases. The darker blue indicates more cases.' On the right side of the page, there is a 'Cases Referred By Results' section listing three related cases: 'NG KHI FUI & ANOR v. NG KHI HIANG', 'SELVARAJOO PALANIAPPA PILLAI v. PARAMASIVAM PALANIAPPA PILLAI', and 'KAMALANATHAN ERULANDI PANDARAM v. RACKAYEE LETCHUMI E PANDARAM'.

★ Unique feature of eLaw

9 Case Precedent

**Results**

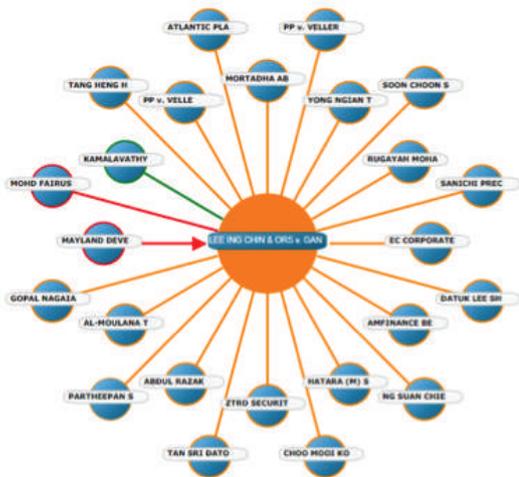
236 results found.      LEE ING CHIN & ORS v. GAN YOOK CHIN & ANOR (DIST)

Date ▾    case referred by ▾    Search within Case Referred    **Q**    Cancel    << >>    List View    Precedent Map

**MAYLAND DEVELOPMENT SDN BHD & ANOR v. TANJUNG TERAS SDN ...**

Lee Swee Seng J.  
High Court Malaya Kuala Lumpur [Civil Appeal No: WA-12BC-2-03-2016]  
**DIST**

28 October 2016  
High Court Malaya Kua...  
[2017] 2 MLRH 107  
[Civil Appeal No: ...]



**It's really eye-catching!**

You can choose to see all the cases via list or precedent map.

The relationships between the cases can be seen and are colour coded based on treatments.

### 3. Legislation

#### Legislation Search

eLaw has the most updated and complete federal and state legislation database in Malaysia. Also included are Forms, Bills and Hansard.



1 Search Box: Key in keywords in either Bahasa Malaysia or English. We have legislation in both languages. eg Evidence Act s120, or Evidence Act section 20, or Evidence Act s. 20.

2 Advanced Search



- a Act Title: This is a dropdown list of all acts alphabetically.
- b Act No: Key in the act number. This usually applies for federal statutes.
- c Section Title: A dropdown list of all sections of the selected act will appear for selection.
- d Federal/State: Zoom in on only federal statutes or legislation from a particular state.
- e Without the word(s): Exclude certain words from your results.

## Legislation Search Result Page

The first screenshot shows search results for 'ABATTOIRS (PRIVATISATION) ACT 1993 AKTA RUMAH PENYEMBELIHAN (PENSWASTAAN) 1993'. Callout 1 points to the 'Sort' button, callout 2 points to the 'Save' button, and callout 3 points to the legislation details. The details include the title, subject area 'Animals Fish And Plants', in force date '15 December 1993', latest amendments 'None', and the act number 'ACT 507 AKTA 507..'. The second screenshot shows search results for 'INSOLVENCY ACT 1967 ANNOTATED'. Callout 4 points to the 'ANNOTATED' label, and callout 5 points to the 'View Amendments 5' button. The details include the title, subject area 'Bankruptcy', in force date '30 September 1967', latest amendments 'BANKRUPTCY (AMENDMENT) ACT 2017', and the act number 'ACT 360'.

1 Sort: Results can be sorted by certain criteria.

The dropdown menu lists the following sorting options: eLaw Sort (selected), Title Ascending, Title Descending, ACT, PU(A), PU(B), Amendment, Chronology ASC, and Chronology DESC.

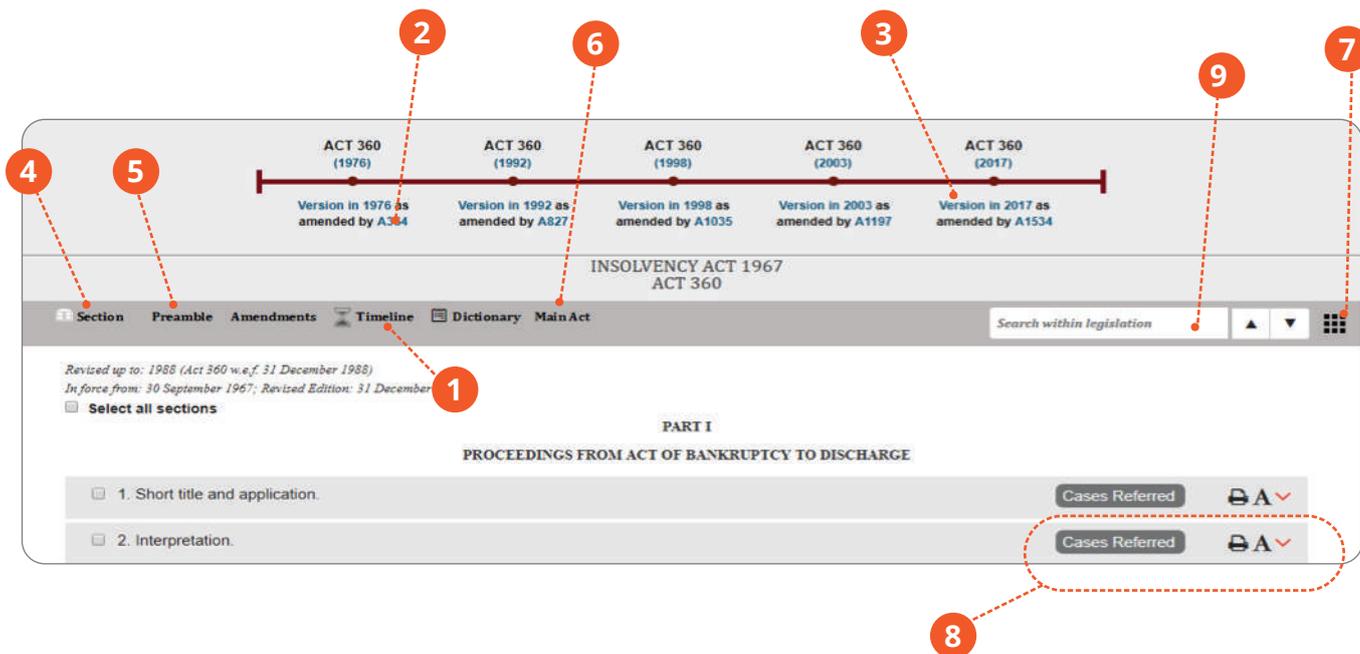
2 Save: A legislation document can be saved in MyBriefcase.

3 Legislation Information: Details such as In Force Date, Subject Area and Latest Amendments are listed here.

4 Annotated Legislation: Major legislation are commented on by our editors to better explain various sections and their relevance and meaning. Also included are the most important cases that are relevant to particular sections.

The screenshot shows the 'Bankruptcy Order' section of the legislation database. The left sidebar lists sections 2P through 6, with sections 3, 4, 5, and 6 marked as 'Annotated'. The main content area shows the text of section 4, 'Bankruptcy order', and includes a callout box for an annotation: 'Refer also to The Comptroller Of Income Tax, Singapore v. Dia Singh [1958] 1 MLRA 160 and the discussion thereof.'

## Legislation Display



- 1 Timeline: The timeline format allows users to scroll through the amendments in a graphical form.
- 2 Amended by: This will show users the amendment to that legislation.
- 3 Version: Users will be able to view the version of the legislation document at a particular time
- 4 Section: Specific sections of the acts can be selected here.
- 5 Preamble: The purpose, objective and justification of the act is detailed here.
- 6 Main Act: Click this if you are at an amending act or an amendment and wish to view the main act it refers to.
- 7 Tools Menu: Save the legislation and increase font size here.
- 8 Cases Referred: The cases that refer to a specific section can be listed. Users can then begin and drill down their research by limiting their research to cases referring to a specific section of an act.
- 9 Search using keywords: Search for words within a legislation.

## Legislation Browse

eLaw has the most updated and complete federal and state legislation database in Malaysia. Also included are Forms, Bills and Hansard.

Advanced Search **Browse** Bill

Subject Area:

Act Range:

Alphabet:

Search Within:  Principal  Amendment  Regulations/Rules

Federal / State:

- a** Search by Subject, Act Number and Alphabetical.
- b** Search within Principal Acts, Amendments only or Regulations/Rules.
- c** Federal/State: Zoom in on only federal statutes or legislation from a particular state.

## Bills

Advanced Search Browse **Bill**

Bill:

Year:

Search Bills by entering a keyword or browse all bills of a particular year by selecting a year. eg. Year: 2005

## Forms

The screenshot shows the 'Advanced Search' section of the eLaw.my website. It features a search bar with the text 'Search Within eLaw Legislation (Forms)'. Below the search bar, there are four main search criteria: 'Search Within' with radio buttons for 'Form' (selected) and 'Form Title'; a 'Search' text input field; 'Legislation Title' with a dropdown menu labeled 'browse By' and 'Select'; and 'Form No' with a text input field labeled 'Form Number'. At the bottom of the search section are 'Search' and 'Clear' buttons. Red dashed lines with letters a, b, c, and d point to the 'Form' radio button, the search input field, the 'browse By' dropdown, and the 'Form No' input field respectively.

- a** Search Within: Users can opt to search the entire form or just search within the title of the form.
- b** Search: Allows a specific search on a form. This search can be in Malay or English.
- c** Legislation Title: Allows users to browse for all the forms from a particular legislation to be listed. Eg Rules of Court.
- d** Form No: Key in a specific form number if you have it at hand.

The screenshot shows the 'Results' section of the eLaw.my website. It displays a list of search results for 'APPLICATION FOR TAUHIAH TO TEACH CITIZEN' and 'APPLICATION FOR TAUHIAH TO TEACH NONCITIZEN'. Each result includes the act title, a Malaysian flag icon, a location pin icon for 'MALAYSIA', and a 'FORM' icon with a number (FORM 1, FORM 2, FORM 3, FORM 4). A 'Sort' button and 'Save' icon are visible at the top left of the results section.

- a** Save: Once the result comes out, you can save it to your briefcase and can re-look the results for later use.
- b** Sort: You can sort the titles alphabetically.



## 4. Practice Notes & Directions

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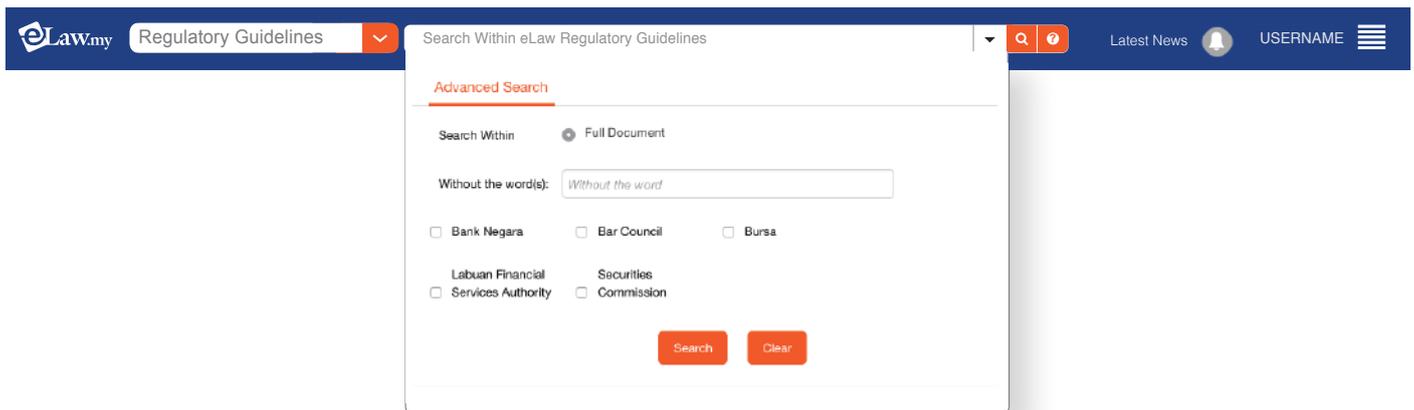
The screenshot shows the eLaw.my website's navigation bar with a 'Practice Notes' dropdown menu. Below it is a search box labeled 'Search Within eLaw Practice Notes'. An 'Advanced Search' modal is open, featuring four filter fields: 'Place(Court)' with a text input containing 'Practice Notes Place(Court)', 'Issue' with a dropdown menu showing '--Issue--', 'Type' with a dropdown menu showing '--Type--', and 'Years' with a dropdown menu showing 'None selected'. At the bottom of the modal are 'Search' and 'Clear' buttons.

- 1 Place (Court): You can choose practice notes and directions from specific courts.
- 2 Issue: Key in the specific document number if at hand.
- 3 Type: Choose the document type you require. Eg Practice Direction.
- 4 Years: You may select a range of years for your results.

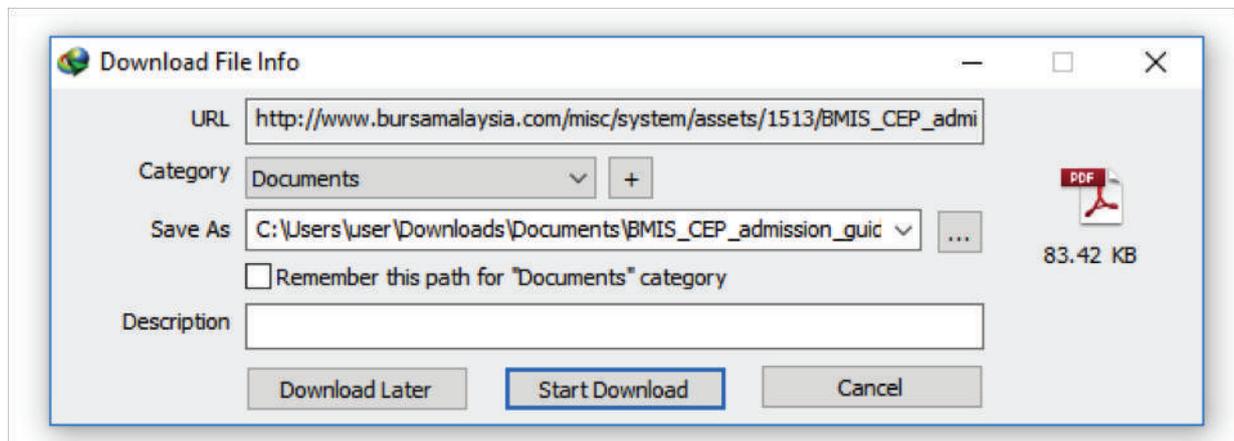
## 5. Regulatory Guidelines

Search via Advanced Search options for the following regulatory guidelines from:

- Bank Negara
- Bar Council
- Bursa
- Labuan Financial Services Authority
- Securities Commission

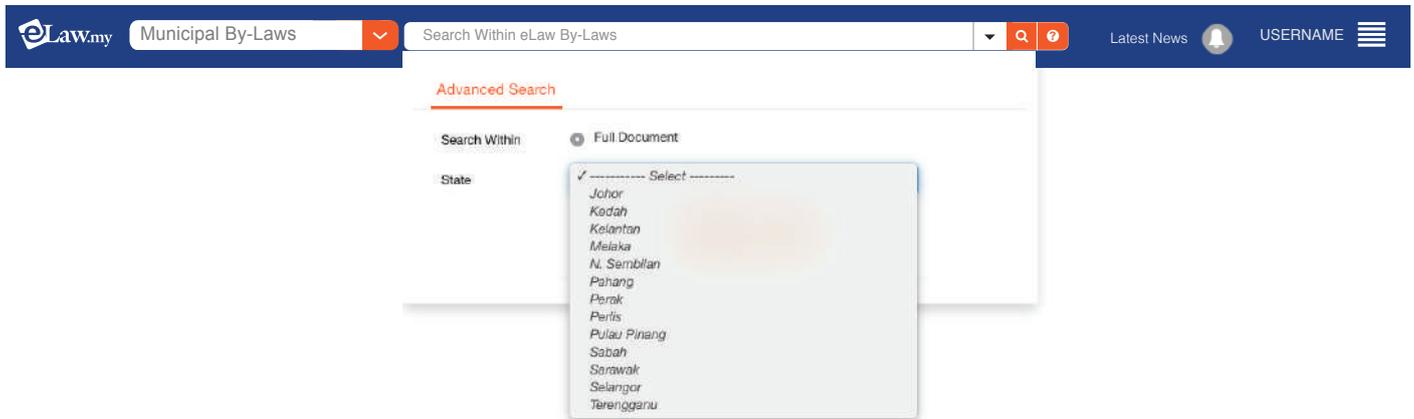


eLaw does not host any regulatory guidelines documents but will redirect the user to the respective regulator's website to access the file.



## 6. Municipal By-Laws

Search bylaws from municipalities of all 14 states in Malaysia. .



eLaw does not host the municipal documents but will redirect users to documents hosted by the respective municipal websites.



## 7. Legal Tools

- Dictionary
- Statutory Interpretation
- Translator

- 1 Search Legal Dictionary: You can find the words required sorted alphabetically.
- 2 Meaning of the word in a legal context
- 3 Related Case Results: List of cases related to the word searched will appear.
- 4 Statutory Interpretation: Explanations of the meanings of words as per legislation.
- 5 Translator: You can translate commonly used legal words in English/Malay.
- 6 Tools Menu: You can save, print and enlarge the fonts as you search.

## 8. myBriefcase

### Your own cloud storage on eLaw

- Save searches, cases, forms and legislation in myBriefcase

The screenshot displays the eLaw.my MyBriefcase interface. At the top, there is a navigation bar with the eLaw.my logo, a dropdown menu for 'MyBriefcase', a search bar for 'Search Within eLaw Library', and user information including 'Latest News', a notification bell, 'USERNAME', and a hamburger menu icon. Below the navigation bar, a horizontal menu lists categories: 'Briefcase', 'Cases', 'Legislation', 'Forms', 'Articles', 'Practice Notes', 'Dictionary', 'History', and 'Saved Notes'. The main content area shows a list of saved documents. On the left, there is a sidebar with a '+ New Folder' button, a dropdown menu for 'myBriefcase' (highlighted with callout 1), 'By laws', and 'Saved Search'. The document list has columns for title, date saved, and type. On the right, there are 'Move' and 'Delete' buttons (highlighted with callout 4). Callout 2 points to the 'Briefcase' category in the top menu, and callout 3 points to a document entry in the list.

Title	Date Saved	Type
LOW CHIEW MUN v PP Case View Auto Save	21-06-2019 12:37	History Folder:
FONG KIM HO v PP Case View Auto Save	20-06-2019 19:02	History Folder:
DANGEROUS DRUGS ACT 1952 REVISED 1980 Legislation View - Auto Save	20-06-2019 18:08	History Folder:
LOOI KOW CHAI amp ANOR v PP Case View Auto Save	20-06-2019 18:07	History Folder:
LOOI KOW CHAI amp ANOR v PP Case View Auto Save	20-06-2019 18:07	History Folder:
CHEONG MENG WAH amp ORS v MY SOCIAL NETWORK SDN BHD Case View Auto Save	29-05-2019 15:06	History Folder:
LAWRENCE ANTHONY v GENTING GOLF COURSE BHD Case View Auto Save	29-05-2019 15:05	History Folder:
WRP ASIA PACIFIC SDN BHD v TENAGA NASIONAL BHD ENCL 4 Case View Auto Save	25-04-2019 11:55	History Folder:

- 1 myBriefcase's Folder: Create your own folders in myBriefcase to ease your reference especially for research for different cases.
- 2 Segregated Categories: You can save your documents in segregated categories in myBriefcase.
- 3 Documents listed by title: You can view and open the documents listed by title, date saved and document type.
- 4 Move/Delete Documents: Move your documents to different folders or just delete them.

